



# Librarian Certification Requirements

A SUMMARY OF CHANGES EFFECTIVE JANUARY 1, 2017

# Main Changes – Most Significant

- ▶ Changes to Requirements for Initial Certification as LC 5, LC 6, and brand new credential LC 7
- ▶ Changes to Continuing Education Requirements (LEUs)
  - ▶ Increased Technology Requirements
  - ▶ LEUs now required to renew temporary permit
  - ▶ Expanded ways to earn LEUs

# Changes to LC 5 Requirements

## LC 5 Certification (590 IAC 5-1-8) Now Requires:

- ▶ 60 credit hours of academic instruction from an accredited college or university +
- ▶ Any 3 Library Science courses from the following 5 topic areas:
  - ▶ Selection and evaluation of media
  - ▶ Reference and information sources
  - ▶ Public library administration
  - ▶ Children's materials
  - ▶ Cataloging

# Changes to LC 6 Requirements

## Decreased requirements for LC 6 (590 IAC 5-4-7)

- ▶ **Requirements were:** High School diploma + 5 years library experience or 9 semester hours of introductory library education. (590 IAC 5-1-8)
- ▶ **New Requirements:** High School diploma + 3 years library experience or 9 semester hours of introductory library education.

# NEW LC 7 Credential

Decreased certification requirements for directors and staff in libraries serving a population of 3,000 or less.

## Director

- ▶ **Requirements were:** LC 4 (BA + 5 Library Science courses)
- ▶ **New Requirements:** LC 7
  - ▶ High School Diploma +
  - ▶ 3 years library experience or 3 library science courses +
  - ▶ 10 hours ISL library administration training each year for first 3 years of employment

# Now Everyone Needs 20 TLEUs

Individuals on 5 year certificates must get 20 Tech LEUs (TLEUs) instead of 10 but the total number of required LEUs needed remains the same

- ▶ **Directors** need 100 LEUs (at least 20 of them must be TLEUs)
- ▶ **Department/branch heads** need 75 LEUs (at least 20 must be TLEUs)
- ▶ **Professional Assistants** need 50 LEUs (at least 20 must be TLEUs)

Only applies to a 5-year certificate obtained after January 1, 2017 and won't be enforced until the end of the 5 year certificate period, when you renew beginning in 2022 or later.

# 10 LEUs to Renew Temporary Permit

- ▶ **Individuals on temporary permits must now complete**

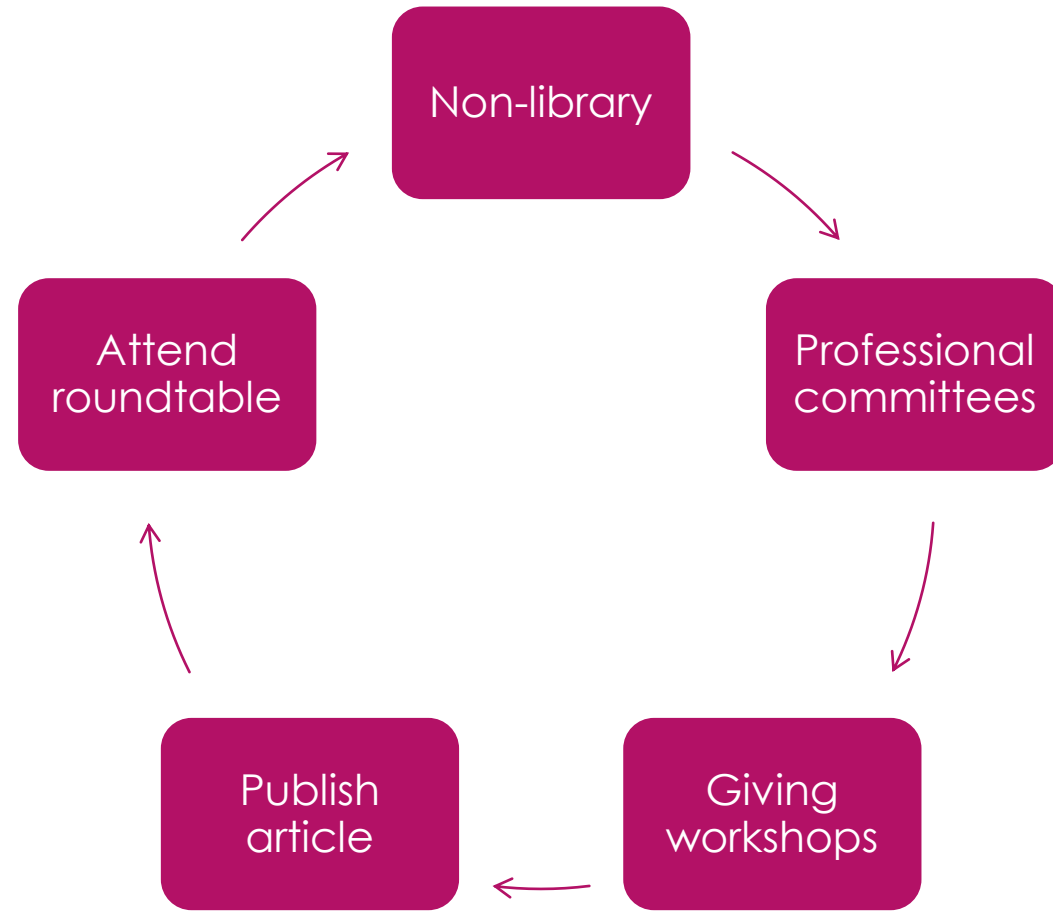
- ▶ **ten (10) LEUs +**

- ▶ **a statement indicating the individual's progress toward meeting the requirements for the 5-year certificate**

**in order to renew temporary permit.**

**Applies only to people who get a new or renewal temporary permit beginning January 1, 2017, or later and will be enforced when those individuals apply for a renewal temporary permit in 2018 or later.**

# 5 NEW Options for LEUs





# 1st New Option for LEUs

- ▶ **Non-library related subjects**
  - ▶ Topics that are important to library programming, services, or operations.
  - ▶ Examples: yoga, wellness, foreign language, sign language
  - ▶ Up to 10 LEUs per 5-year certificate period

## 2nd New Option for LEUs

- ▶ **External professional committee work**
  - ▶ Serving as an officer or committee member on national, state, or local professional organization
  - ▶ Up to 5 LEUs per 5 year certificate period

## 3rd New Option for LEUs

- ▶ **Presenting LEU programs**
  - ▶ **Develop and deliver approved LEU courses for conferences or staff in-service trainings**
  - ▶ **Up to 5 LEUs per 5-year certificate period**

## 4th New Option for LEUs

### ▶ Write an article

- ▶ Research, write, and publish a library-related article in a peer reviewed journal
- ▶ Up to 5 LEUs per 5-year certificate period

## 5th New Option for LEUs

- ▶ **Attend a professional roundtable**
  - ▶ Only allowed for 5-year certificate holders
  - ▶ Up to 10 LEUs per 5-year certificate period

# Review: When Do Changes Apply?

## Here's one way to look at it:

- ▶ Anyone applying for a renewal 5-year certificate beginning January 1, 2022 or later will have to demonstrate that they have earned 20 TLEUs in addition to the other LEUs they are required to have.
- ▶ Anyone applying for a renewal temporary permit beginning January 1, 2018 or later will have to demonstrate that they have met the new requirements.
- ▶ Everyone may take advantage of the expanded options for LEUs no matter when they received their certificate.

# Review: When Do Changes Apply?

## Also true:

- ▶ If you get a new or renewed 5-year certificate after the rule took effect (1/1/17), you are subject to the new requirements, so you need to start earning 20 TLEUs now in order to show that you have them (in addition to the general LEUs required) by the time you renew your certificate
- ▶ You get a new or renewed temporary permit after the rule took effect (1/1/17) you are subject to the new requirements, so you need to start earning the 10 LEUs that you will have to submit in order to renew your permit in 2018.
- ▶ Everyone may take advantage of the expanded options for LEUs no matter when they received their certificate.

# Minor Changes

- ▶ Establishes criteria for extending reciprocity for foreign education (590 IAC 5-2-7(b))
- ▶ Repeals outdated information re. exams (590 IAC 5-3-1 old ver.)
- ▶ Describes procedure for audits
- ▶ Adds new definitions



# Check our website

- ▶ **Link to Library Certification on our website:**  
<http://continuinged.isl.in.gov/certification/>
- ▶ **What you can find there:**
  - ▶ [Detailed Summary of Certification Requirements](#)
  - ▶ [Certification Manual \(Updated March 2017\)](#)
  - ▶ [Courses-Accepted-for-LC-4-and-LC-5](#)
  - ▶ [Certificate Renewals & Library Education Unit Audits](#)
  - ▶ [Application for Certification of Public Librarian](#)
  - ▶ [All Things Training and Library Education Units](#)



Time for Questions

**Questions about  
Certification or LEUs?**

# Hit me up with your questions

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