

MINUTES

Evergreen Indiana Executive Committee Meeting
Tuesday, 8 December, 2015, 1:00 p.m.
Indiana State Library

Members Present:

Nancy Disbro, Andrews-Dallas Township Public Library
Ruth Frasur, Hagerstown-Jefferson Public Library
Mary Glaser, Plainfield-Guilford Twp Public Library
Shawn Heaton, Van Buren Public Library
Krista Ledbetter, Morgan County Public Library
Jennifer McKinley, Morgan County Public Library
Scott Tracey, West Lafayette Public Library

Absent:

Mary Hartman, Peabody Public Library
Kyle Qurazzo, Shelby County Public Library

Non-Voting Members Present:

Anna Goblen, Indiana State Library
Jason Boyer, Indiana State Library

Guests Present:

Sarah Childs, Hussey-Mayfield Public Library
Steven Schmidt, Indiana State Library
Nick Schenkel, West Lafayette Public Library
Monica Casanova, Monticello-Union Twp Public Library
Wendy Knapp, Indiana State Library

- I. Chair Ruth Frasur called the meeting to order at 1:00 p.m.
- II. On a motion made by Jennifer McKinley and a second by Shawn Heaton, the Agenda was approved.
- III. On a motion made by Nancy Disbro and a second by Mary Hartman, the October Minutes were approved.
- IV. Indiana State Library Report- Anna Goblen
 - a. Patron Services and Cataloging roundtables have both been completed.
 - b. The CAT 1 refresher course is being released on 9 December 2015. Refresher training is not required if you have completed CAT 1 training during 2015.

- c. Testing for Evergreen version 2.9 opens today. The upgrade is being planned for the New Year's weekend, December 30 to January 3. Member libraries should edit set their dates to closed for this time frame.
 - d. Integration of Overdrive records is nearing completion and is planned to be active when the upgrade is complete.
- V. Committee Reports
- a. Cataloging- Sarah Childs
 - i. The CAT 1 refresher course is being released on 9 December 2015. Refresher training is not required if you have completed CAT 1 training during 2015. The training will be offered asynchronously.
 - b. eContent – Anna Goben
 - i. The committee is setting up a presentation by Skillsoft who offers training courses directed at patrons. There may also be a consortia discount.
 - ii. The new Student profile is seeing some use.
 - iii. Committee is looking into adding Project Gutenberg titles since Overdrive has removed them from their catalog.
 - iv. We have sufficient sponsors for the Overdrive periodical platform fee. Class C sponsors will pay < \$100 each and class A&B sponsors will pay <\$200.
 - v. Next meeting is in February
 - c. Patron Services- Anna Goben
 - i. Committee hasn't met recently. Next meeting December 15th.
- VI. Unfinished Business
- a. Welcome Mary Glaser of the Plainfield-Guilford Twp Public Library to the executive committee. Mary is replacing Kerry Green.
 - b. Motion made by Scott Tracey, second by Jennifer McKinley to accept Starke County Public Library into the Evergreen Indiana consortium. Motion carried unanimously. Starke County is a Class B library in northern Indiana with a service population of 18,822 and four branches. The director is Rose Frost. Starke County's go-live date will be in late February 2016.
 - c. Membership fee statements will be sent out on December 16, 2015. The State Library cannot accept funds prior to 1 January 2016. A copy of the budget and list of new features in version 2.9 will be sent with the invoice.
 - d. Stephen Schmidt presented information on SRCS (Statewide Remote Circulation System). SRCS is an overlay for the most popular integrated library systems (ILS) which allows end users to place requests for materials owned by libraries other than their home library system and to have them delivered to a convenient library near them to pick up. Libraries in the Evergreen Consortium have two decisions :
 - i. Whether or not to participate in SRCS as an individual library.
 - ii. Whether the Evergreen Indiana consortium should participate as a whole.
 Individual participation forms and ballots for consortium participation are being sent to all member libraries. Ballots must be returned by January 15th, individual forms must be returned by January 31st. Executive Committee members were directed to call the

libraries they represent to see if there are any questions about SRCS. There is a webinar on SRCS on Tuesday, December 15th at 2 p.m.

- e. A motion was made by Shawn Heaton, second by Scott Tracey to allow the vendor Zepheira access to our data to create linked data and Bibframe records. Linked data makes it simpler for search engines to locate and integrate library catalog entries into search results. It was unknown at this this time what this will cost, and it may be cost prohibitive. There will be more information in the future.

VII. New Business

- a. Chair Ruth Frasure proposed that all sub-committees prepare by-laws to document the purpose of the committee and how people may participate in committee business. It was noted that the Patron Services committee already has by-laws in place.
- b. Shawn Heaton announced his resignation from the Executive Committee. Shawn is taking a position with the Sullivan County Public Library.

VIII. Announcements

- a. The next meeting will be on Tuesday, 9 February, 2016 at 1 p.m. at the Indiana State Library, Room 401.
- b. In January we will be soliciting nominations to the Executive Committee (2 Class C representatives, and one each from Class B and Class A or at-large) and the Patron Services Committee (5 seats).
- c. Following a motion made by Jennifer McKinley and seconded by Scott Tracey, the meeting was adjourned.

Respectfully Submitted,
Krista Ledbetter