

Minutes
Evergreen Indiana Executive Committee Meeting
June 14, 2011

The June 14, 2011 Executive Committee Meeting, held at the Indiana State Library, was called to order by acting chair Mary Reed at 1:00 pm.

Present at the meeting were the following voting members:

Kelly Ehinger (Adams Public Library)
Krista Ledbetter (Morgan County Public Library)
Marsha Lynn (Odon Winkelpleck Public Library)
Mary Reed (Jackson County Public Library)
Mary Rueff (Hussey-Mayfield Memorial Public Library)
Nick Schenkel (West Lafayette Public Library)

Non-voting members present:

Shauna Borger (Indiana State Library)
Jim Corridan (Indiana State Library)

Guests present:

Jason Boyer (Jackson County Public Library)
Niles Ingalls (Hussey-Mayfield Memorial Public Library)
Andrea Ingmire (Greensburg-Decatur County Contractual Public Library)
Wendy Knapp (Indiana State Library)
Montie Manning (Alexandria-Monroe Public Library)
Sherri May (Brownstown Public Library)
Amanda Piegza (Indiana State Library)
Mike Peters (Indiana State Library)
Jake Speer (Hussey-Mayfield Memorial Public Library)

Members not present:

Mary Hougland (Jennings County Public Library)
Karen Niemeyer (Thorntown Public Library)

The agenda was approved with date changes by consent.

The minutes of the April 7, 2011 meeting were approved on a motion by Mr. Schenkel and second by Ms. Rueff. All in favor.

State Library Report – Ms. Borger & Mr. Corridan

- Deduplication: the deduplication project will be run June 30-July 5. ISL is working on a second test run. After the first test, several categories will be removed from the working data including government documents, e-books, kits, and DVDs. It is estimated that 1.25 million bib records will be removed in this project.
- Union City went live June 9.
- Upcoming migrations on August 23:

- Tell City-Perry County Public Library
- Cannelton Public Library (in Perry County)
- Osgood Public Library
- Greentown Public Library
- Ivy Tech: The state library is looking into a project with Ivy Tech with the possibility of having all Ivy Tech collections as part of Evergreen. The advantages include increased accessibility of these collections to the students and to the communities in which the schools reside. The disadvantage will be that any library in an Ivy Tech community surrounded by unserved will have to serve the student who does not reside in the library district, but attends the local Ivy Tech.

Committee Reports:

- Cataloging Committee – Amanda Piegza: Two items were brought before the Executive Committee:
 - The Cataloging Policy which was drafted originally in 2008 needs to be revised. The Cataloging Committee has selected a subcommittee to make draft revisions to recommend to the Executive Committee.
 - The possible addition of a circ modifier for BluRay: After discussion of the merit of adding another circ modifier for this format, the Executive Committee strongly suggested that statistical categories are used to track this format if a library feels it needs to track the format separately.
 - The next meeting of the Cataloging Committee will be on September 13, 2011.
- Circulation Committee: the report was given in new business. [See below]
- IT / Technology Committee – Mike Peters:
 - The credit card server is up and running. The button (patron option to pay) is built in the OPAC, but not turned on until the agreement with the vendor is signed.
 - Boone County libraries will test the software and reporting to see whether payments are correctly attributed to the patrons' libraries. This test will begin in July.
 - Around ~~20~~ 30 libraries have yet to send in their resolutions to the State Library. Another notice will be sent out to those libraries. This agreement will be mandatory for any newly applying library as part of the application process.
- Overdrive Committee – Kelly Ehinger: The Committee met at 10:00 am on June 14 for discussion about the LSTA grant to the Lebanon Public Library to match Overdrive purchases up to \$63,325.26. The Committee developed a plan to select materials in a balanced manner – both geographically by library and collection focus. The Committee discussed the content of the current collection – whether music and/or video are allowable – with the Executive Committee agreeing that these are desirable.
- Conference Planning:
 - The next meeting of the Conference Planning committee will be on June 28 at 10:00 am at the Indiana State Library. Anyone interested in helping to plan the International Conference should contact Ms. Borger.

New Business:

- Kristi Harms replacement: on a motion by Ms. Rueff and second by Ms. Ledbetter, Ms. Ehinger was selected to replace Ms. Kristi Harms. Ms. Harms moved out of state earlier this spring. All in favor.
- Circulation Committee Bylaws: On a motion by Mr. Schenkel and second by Ms. Ledbetter, the Circulation Committee Bylaws as recommended by the Circulation Committee were approved as amended by the Executive Committee with the title "Evergreen Indiana Circulation Committee Bylaws" and every instance in the document changed to "Evergreen Indiana Circulation Committee Rules of Governance." All in favor.
- Zero (0) renewals on pre-cat items: Recommended by the Circulation Committee at its May 17 meeting and on a motion by Ms. Ehinger and second by Ms. Lynn, the Executive Committee voted to disallow renewals on pre-cat items as of July 1, 2011.
- Digital replica procedure question: As per the Executive Committee, libraries have a right to ask for a photo ID from any patron using a digital replica of his or her library card.
- Blue Reciprocal Borrowing cards: Effective January 1, 2012, all reciprocal borrowers will need to have a blue reciprocal borrowing card. The state library will investigate costs of cards.

Announcements:

- Acquisitions: King County is using Evergreen Acquisitions and Baker & Taylor. Several libraries volunteered to test Acquisitions including West Lafayette Public Library, Mitchell Public Library and Andrews-Dallas Township Public Library.
- Holds (informational): It is allowable for patrons of Library A to place items on hold that are not normally transitable for pickup at the owning library even if it requires an intra-library transit to another branch within the owning library.
- California & Massachusetts are looking at the Evergreen Indiana model.

Acting chair Ms. Reed adjourned the meeting at 2:10 pm on a motion by Ms. Ledbetter and second by Ms. Rueff.

The next meeting of the Executive Committee will be on August 9, 2011 at 1:00 pm at the Indiana State Library.

Respectfully submitted,
Kelly A. Ehinger