

Minutes
Evergreen Indiana Executive Committee Meeting
August 10, 2010

The August 10, 2010 Executive Committee Meeting, held at the Indiana State Library, Room 401, was called to order by Chair Kristi Harms at 1:00 pm.

Present at the meeting were the following voting members:

- Kelly Ehinger (Adams Public Library)
- Mary Hall (Bedford Public Library)
- Kristi Harms (Madison-Jefferson Public Library)
- Marsha Lynn (Odon Winkelpleck Public Library)
- Karen Niemeyer (Thorntown Public Library)
- Mary Reed (Jackson County Public Library)
- Mary Rueff (Hussey-Mayfield Memorial Public Library)
- Nick Schenkel (West Lafayette Public Library)

Present were the following non-voting members:

- Wendy Knapp (Indiana State Library)

Guests present:

- Jason Boyer (Jackson County Public Library)
- Shawn Heaton (representing the Circulation Committee)
- Niles Ingalls (Hussey-Mayfield Memorial Public Library)
- Mike Peters (Indiana State Library)
- Elizabeth Schoettle (Indiana State Library)
- Jake Speer (Hussey-Mayfield Memorial Public Library)
- Edra Waterman (Plainfield-Guilford Township Public Library)

The meeting agenda was approved with the following additions – discussion on blocking an adult who has children with large fines, Overdrive – on a motion by Ms. Niemeyer and second by Ms. Ehinger. (all in favor)

State Library Report – Wendy Knapp

The State Library placed a bid on hosting the 2012 International Evergreen conference. Only one other library has placed a bid. The decision has not yet been made.

Collecting Fines and fees and the distribution of fines has been placed on hold. Currently code needs to be written and this has been delayed.

The Unserved Study Committee has met. The State Library is still investigating possible solutions.

Seventy libraries are live as of August 10. The number of consortium members totals 90 libraries. When all 90 libraries are live, Evergreen Indiana will serve 841,077 residents.

Committee Reports

Cataloging Committee:

The Executive Committee approved the Cataloging Committee new member Shelly Lesandrini (Westfield Washington Public Library). Ms. Lesandrini replaces Judy Morehouse.

Other committee notes: The Train the Trainer classes have been well-received. Four additional trainers are available now to help provide the introduction and advanced cataloging classes across the state. The cataloging procedures are being revised and are available online. Ms. Knapp also reported that an antitrust and anticompetitive lawsuit against OCLC has been brought up by the Innovative Interfaces Inc. and SkyRiver. Ms. Knapp will keep the Executive Committee updated on the results of this lawsuit.

Circulation Committee:

Modification to the Circulation Procedures: The Executive Committee reviewed the recommendation from the Circulation Committee and made the following changes:

- On page 3, a short explanation of IC 36-12-2-25(b)(3) and IC 36-12-2-25(b)(4) will be added after each. “Library employees” and “school corporation employees” will be added respectively.
- On page 8, the second to the last paragraph (starting with “If upon checking-in...”) will be removed.

The Circulation Procedures were approved as amended on a motion by Ms. Ehinger and second by Ms. Rueff. (all in favor)

Discussion on new patron profile for Boone County libraries:

On behalf of Hussey-Mayfield Memorial Public Library (HMMPL) and Thorntown Public Library, Ms. Niemeyer asked the Executive Committee if the Committee would consider adding a new reciprocal card profile specifically for these two libraries within Boone County. Ms. Niemeyer distributed a packet of information to the Executive Committee regarding the agreement made between HMMPL, Thorntown, and area townships to provide service at a rate figured by the non-resident fee minus the average COIT income per person. Both libraries, with similar non-resident fees and with total COIT income comprising about 60% of their total income, settled on a fee of \$35 per township resident. Because this is an agreement with the townships and does not strictly follow the regulated formula for arriving at non-resident fees, these patrons are reciprocal cardholders. Because the libraries also have a reciprocal agreement, these patrons can use either of the libraries. However, the current configuration of “reciprocal” profile does not allow use of two reciprocal libraries by a single reciprocal cardholder. The Committee discussed whether allowing a new reciprocal profile would set a precedent and prompt other libraries to ask for special profiles to handle their reciprocal agreements. It was discussed that the Committee does not have a clear picture of the number of reciprocal agreements between Evergreen libraries, and between Evergreen and non-Evergreen libraries.

The Committee asked the state library to provide a listing of the reciprocal agreements held by Evergreen Indiana libraries and also an estimate on the cost of changing the code to allow for this type of new reciprocal profile.

On a motion by Ms. Reed and second by Ms. Ehinger, this matter was tabled until further study of the materials distributed by Ms. Niemeyer, an estimated cost, and a listing of all reciprocal agreements.

IT/Technology Committee – Mr. Peters:

Five of the ten new servers have arrived. Mr. Peters reported that they will go online in October.

Upcoming Migrations: West Lebanon (non-automated), 8/17/10
 Lincoln Heritage, 8/26/10
 Spencer County Public Library, 8/26/10
 Attica Public Library, 9/23/10
 Batesville Public Library, 9/23/10
 Tyson Library, 9/23/10

Mr. Ingalls reported on the automated holds notification. As of August 9, 2010, the system has made 11,400 successful calls. Because of the volume of calls, we are switching vendors from ENA to Cincinnati Bell to handle the automated calls. The incoming calls part of the automated calling is on hold. Mr. Ingalls suggested that requests for modifications be directed to Mr. Deuschle at Hussey-Mayfield Memorial Public Library.

Mr. Boyer reported on some modifications on which he has been working. First, catalog modifications include the addition of several MaRC fields in public display – notes, series, and added entries. The catalog will show call numbers in the browse lists, but this does not work well in Internet Explorer. Also, patrons will be able to put volume specific holds on items now. This option will be turned on September 13.

Finally, the Committee discussed holds and a possible holds patch. Currently there is a delay for holds from other libraries for items. If library A checks in materials for which no library A patron has a hold, but libraries B and C have holds on that item, the system has a delay of two days so that library A patrons might find the item on the shelf. The unintended result of this delay is that it causes library A to check in the item, shelve it, then two days later retrieve it from the shelves for a hold. The Committee, on a motion by Ms. Lynn and second by Mr. Schenkel, voted to remove the delay and to change proximity rules to “first in, first out.” This will be done on a trial basis starting September 28 to be evaluated at the October Executive Committee meeting.

Approval of New Members

On a motion by Ms. Rueff and second by Ms. Ehinger, the following new members were approved (all in favor):

Clinton Public Library

Dunkirk Public Library
South Whitley-Cleveland Township Public Library
Union City Public Library
Warren Public Library
Winchester Community Public Library

Other Business

Blocking Adults who have children with large fines – the Committee discussed this issue and reminded libraries that this is a local decision.

Overdrive: Several Evergreen libraries have asked whether the Evergreen Indiana library consortium should or could enter into an agreement with Overdrive. A small number of Evergreen Indiana libraries have this service through other small consortiums. Adams County and Jackson County are pursuing agreements now. If all Evergreen Indiana consortium members could participate, it might be feasible to add catalog records for the electronic resources purchased through Overdrive. Discussion will continue at the next Executive Committee meeting.

On a motion by Ms. Niemeyer and second by Ms. Hall, the meeting was adjourned at 2:43.

The next meeting of the Executive Committee will be on October 12, 2010 at 1:00 pm.

Respectfully submitted,

Kelly A. Ehinger,
Secretary