

**Minutes**  
**Evergreen Indiana Executive Committee Meeting**  
**June 8, 2010**

The June 8, 2010, meeting of the Executive Committee of Evergreen Indiana was called to order by the Chair Mary Houglan at 1:02 p.m. at the Indiana State Library, 140 N. Senate Avenue, Indianapolis, Indiana, 46204.

Present at the meeting were the following voting members:

- Kelly Ehinger (Adams Public Library)
- Mary Hall (Bedford Public Library)
- Kristi Harms (Madison-Jefferson Public Library)
- Mary Houglan (Jennings County Public Library)
- Marsha Lynn (Odon Winkelpleck Public Library)
- Karen Niemeyer (Thorntown Public Library)
- Mary Reed (Jackson Co. Public Library)
- Mary Rueff (Hussey-Mayfield Memorial Public Library)
- Nick Schenkel (West Lafayette Public Library)
- Edra Waterman (Plainfield-Guilford Township Public Library)

Present at the meeting were the following non-voting members and guests:

- Brenda Campbell (Jennings Co. Public Library)
- Jim Corridan (Indiana State Library)
- Jason Boyer (Jackson County Public Library)
- Rick Deuschle (Hussey-Mayfield Memorial Public Library)
- Wendy Knapp (Indiana State Library)
- Catherine Lemmer (Indiana State Library)
- Megan Maurer (Indiana State Library)
- Elizabeth Schoettle (Indiana State Library)

The meeting agenda was approved on a motion by Ms. Reed and a second by Ms. Ehinger.

The minutes of the April 13, 2010, meeting were distributed and approved as amended on a motion by Ms. Rueff and a second by Ms. Ehinger. Page 4, paragraph 8, of the minutes was amended, to read, "The next meeting of the executive committee will be June 8 at 1:00 p.m. at the Indiana State Library."

New members Mary Hall, Marsha Lynn, and Nick Schenkel were welcomed to the committee.

Chair-elect Kristi Harms will, as of July 1, chair the executive committee for the 2010-2011 year and by consensus the group elected Mary Reed chair-elect and Kelly Ehinger secretary for 2010-2011.

**State Library Report – Catherine Lemmer**

## **Membership and Migration Update.**

Evergreen Indiana currently has 84 member libraries, the newest members being Attica Public Library, Morgan County Public Library, Batesville Memorial Public Library, Tyson Library Association, Inc., Van Buren Public Library and Worthington Jefferson Township Public Library. Morgan County Public Library is the first Class A library to join Evergreen Indiana. The 84 member libraries serve over 803,000 Indiana residents in 49 counties.

80 of the members are public libraries. The remaining members include Shoals School Corporation, Culver School Corporation, the Department of Corrections and the Indiana State Library.

67 member public libraries and the Indiana State Library are live and serving over 660,000 Indiana residents. The shared catalog has almost 5.5 million items (over 3.1 million bibliographic records). There are currently 67 main libraries, 22 branches and 4 bookmobiles.

Upcoming migrations will occur on the following dates:

August 17 – West Lebanon (non-automated will involve no freeze)

August 26 – Spencer County Public Library and Lincoln Heritage Public Library (Spencer County)

Migration dates have been set in October, November and December. Notice of the exact dates will be sent to the libraries later this week when we have the results of a few local library board meetings from June 7 and 8<sup>th</sup>.

The State Library Staff is working to hold migrations to one day a month.

## **Library Authority Records**

The State Library is currently investigating the purchase of library authority records to keep current the 500,000 plus library authority records that will migrate with the Indiana State Library.

## **Evergreen Indiana Blog on wordpress**

The new Evergreen Indiana blog at <http://evergreenin.wordpress.com/> has been well received.

## **Upgrades to Offline Module**

The addition of circ modifiers and lending periods to the offline mode has been accomplished and is working well.

## **State Library Report – Jim Corridan**

Mr. Corridan reported that in the next two weeks the Evergreen Indiana equipment at the State Library will be upgraded and will almost double the capacity and allow for future growth. He reported that a member had suggested that the consortium is large enough to need a strategic plan and to consider ways to eliminate duplication of purchase of titles. He recommended that the group also consider other ways to drive down prices, including centralized cataloging.

## **Technology Committee Report –Rick Deuschle**

Mr. Deuschle announced that the ISL has received a grant of \$140,000 for the purchase of a new Evergreen system. He promised a seamless transfer to a completely re-written system that will allow for an entire test server database; he anticipates seeing an increase in speed. He reported on new notices that will be appearing: damaged material/bill, unresolved charges bill, 45-day lost bill.

Niles Ingalls is finalizing and testing telephone message delivery and anticipates a July roll-out of the service. Discussion concluded that the purpose of upgrades is to both better serve existing participants and also allow for additional participants.

## **New Business**

Mr. Corridan noted that the move to version 2.0 (which will include a Serials module and an Acquisitions module) will be in the fourth quarter of 2010 or first quarter of 2011. He added that Indianapolis is being considered for the 2013 Evergreen conference, with 2011 taking place in Austin, TX and 2012 in British Columbia. Mr. Corridan also noted that the IT staff have discussed the possibility of running reports for all participants and discussion will continue.

Mr. Corridan announced that Catherine Lemmer's last day will be Friday, June 11; she will be working at the IUPUI Law Library. Wendy Knapp will be handling Ms. Lemmer's responsibilities with Evergreen.

Ms. Knapp will send an e-mail soliciting volunteers to work as the program committee for the 2012 annual meeting.

The committee was asked to consider standardized lending periods (esp. for books). The ISL staff will collect data on which customers/libraries use a less than three-week circulation period and provide that for the circulation committee to review.

Kristi Harms, Kelly Ehinger, and Jim Corridan will lead a Study Committee discussion regarding non-resident fee structures and how a currently un-served residents may receive library service.

It was announced that Mike Peters has identified many garbage templates that need to be deleted rather than risking their being used to generate new templates that result in more bad

reports. Jason Boyer and Rick Deuschle said that with the new equipment, it will be possible to have both read-only and read-write databases and reports.

Mr. Corridan announced that Indiana is now a model for other states on how to adopt as an entire state the Georgia Pines system. Indiana has migrated from 17 to 20 integrated library systems into Evergreen Indiana. Of 238 public libraries in Indiana, 80 are now participating in Evergreen Indiana.

Nick Schenkel moved to approve six new members:

Attica Public Library

Batesville Memorial Public Library

Morgan County Public Library

Tyson Library Association, Inc.

Van Buren Public Library

Worthington Jefferson Township Public Library

Ms. Ehinger seconded; motion carried. There was brief discussion of school media center participation in Evergreen Indiana.

Sheryl Sollars, Director of Westfield Washington Public Library, has been appointed to the Circulation Committee. In May 2011 someone from Morgan County will be appointed to represent Class A libraries and replace Mary Rueff.

The next meeting will be August 10, at 1:00 p.m. at the Indiana State Library.

There being no further business, Ms. Niemeyer moved and Ms. Hougland seconded that the meeting be adjourned. Motion carried and the meeting adjourned at 2:09 p.m.

Respectfully Submitted,

Karen K. Niemeyer, Secretary