Minutes
Evergreen Indiana Executive Committee Meeting
June 10, 2014

The June 10, 2014 Executive Committee Meeting, held at the Indiana State Library, was called to order by Chair Montie Manning at 1:03 pm.

Present at the meeting were the following voting members:

> Andrea Ingmire (Greensburg-Decatur County Public Library)
> Christine Sterle (Thorntown Public Library)
> Janet Wallace (Shelby County Public Library)
> Kyle Qurazzo (Shelby County Public Library)
> Montie Manning (Alexandria-Monroe Public Library)
> Mary Hartman (Peabody Public Library)
> Mary Rueff (Hussey-Mayfield Memorial Public Library)
> Ruth Frasur (Hagerstown Jefferson Township Public Library)
> Sheryl Sollars (Westfield Public Library)

Non-Voting members present:
> Anna Goben (Indiana State Library)
> Wendy Knapp (Indiana State Library)

Guests present:
> Jason Boyer (Indiana State Library)
> Jill Stange (Indiana State Library)
> Shauna Borger (Indiana State Library)
> Sara O'Sha (Indiana State Library)
> Vanessa Martin (Greensburg-Decatur County Public Library)
> Kerry Green (Hussey-Mayfield Memorial Public Library)
> Bill Anderson (Indiana State Library)
> Shawn Heaton (Alexandria-Monroe Public Library)

The agenda was approved as presented on a motion by **Janet Wallace** and second by **Ruth Frasur**. Motion passed.

The minutes of the April 4, 2014 meeting were approved as presented on a motion by **Andrea Ingmire** and a second by **Sheryl Sollars.** Motion passed.

I.   Indiana State Library Report – Anna Goben
    a.   The four proposed bylaws amendments have passed. The first round of membership fees will be due in 2016 at 50% of the tiered rate. Voting results were as follows: 76

approved, 7 against, 22 abstained. Abstentions were largely due to member libraries missing the deadline for voting. Montie Manning recommended editing future ballots to avoid confusion.

    b. Ongoing project updates

- Payment project – ISL is still collecting payments from 1st quarter 2014.
- Automation – the Royal Center-Boone Twp Public Library automation project is 50% complete.
- Annual meeting – The 2014 meeting received positive reviews from attendees. We will renew the contract with the Wyndham West. Committee meetings will not be held during future Annual Meetings.
- Danville Public Library migration went well. Teams from both ISL and the Plainfield Public Library were on hand to assist on the go-live day.

    c. Upcoming timelines

- A simplified version of the KPAC should be available in July or August 2014.
- Acquisitions – the pilot will be relaunched this summer. ISL is still seeking a second pilot library.

II.   Committee Reports

- Econtent – Shawn Heaton reported that Attica Public Library has joined the eIndiana Digital Consortium. EI member libraries have received offers from two different language learning services: Mango Languages is offering a 10% discount for members; a larger discount may be made available if enough members join.   Representatives from Pronunciator presented their product to the Econtent Committee. They are sending out demos and references to the EI membership. They propose waiving the annual maintenance fee and offer 10% discount; 20% for a group of 11 or more. Montie noted that he was impressed with the Pronunciator presentation and product.
- Patron Services – Vanessa Martin reported that the Patron Service Committee coordinated and offered several successful presentations during the EI Annual Conference. New members will be joining the PSC in July; Jennifer McKinley will become the new chair.
- Cataloging – Anna Goben reported that the Cataloging Committee will begin workshopping the Cataloging manual to add changes from the last few upgrades—there will be a big push to update the manual this fall. The committee is also outlining cleanup projects in preparation for Authority Control work and identifying targets and projects that libraries can complete to help with preparation. The Spring Roundtable has been moved to mid-summer.

III.   Unfinished Business

    a. Regional Roundtables – Anna Goben shared a map of 5 regions, each consisting of 20-25 member libraries. She is seeking centralized hosts and Executive Committee

sponsors for roundtables. Meetings will begin in the fall (Sept/Oct) if all goes according to plan.

IV.   New Business

    a.   New Member Application: the EC reviewed the membership application from North Madison County Public Library.   NMCPL is a Class B library serving 19,500. The library has three branches and the current ILS is TLC. If approved, target migration time would be September 2014. **Ruth Frasur** moved to accept North Madison County Public Library to Evergreen Indiana. **Kyle Qurazzo** seconded; motion passed.

    b.   New Committee Members – Anna Goben and the EC welcome three members for the 2014-2017 term: Krista Ledbetter (Morgan County Public Library) representing Class A libraries, Kerry Green (Hussey-Mayfield Memorial Public Library representing Class B, and Shawn Heaton (Alexandria-Monroe Public Library) representing Class C.

    c.   Executive Committee Officers – The following slate of officers was nominated for the 2014-2015 term: Sheryl Sollars, Chair; Ruth Frasur, Chair-Elect; Shawn Heaton, Secretary. **Mary Hartman** moved to accept the slate. **Andrea Ingmire** seconded; motion passed.

    d.   Evergreen 2.6 Upgrade - Improvements in the next version of Evergreen include fixed field and 007 field editors, improved icons and format searching, ability to place metarecord holds, and improved accessibility standards for the OPAC. The EC was presented with the following timeline, which was approved by consensus:

- November – community testing
- Early December – upgrade trainings
- December 25-28, 2014 – go-live

    e.   Evergreen International Hack-A-Way and 2016 Annual Conference -- The EI membership's Hack-Away effort didn't receive adequate support to make a bid for fall 2014. Mary Hartman suggested using some of the money from the soon-to-be-implemented EI membership fee to support hosting a future Hack-Away. The cost of such an event is approximately $2,500. Desired characteristics for a Hack-Away site include inexpensive lodging, proximity to airport, and sufficient bandwidth. EC members were also asked to identify a possible host site in Indiana (or the Midwest) for the 2016 Evergreen Annual Conference.

V.   Announcements

    a.   Next meeting—August 12, 2014 at Indiana State Library

Chair Montie Manning called for a motion to adjourn. On a motion by **Andrea Ingmire** and second by **Mary Rueff** the meeting was adjourned at 1:44pm.

Respectfully submitted,
Christine Sterle