

Evergreen Indiana Overdrive Committee
June 12, 2012

Present: Connie Bruder, Jason Boyer, Kelly Ehinger, Mary Glaser, Andrea Ingmire, Jake Speer and Shauna Borger; visiting, Shawn Heaton, Diane Huerkamp, Sheri May.

The meeting was called to order by Shauna Borger at 10:30.

The agenda was revised to include a discussion of the size of the committee and election of officers on a motion by Ehinger and second by Speer. All in favor.

The minutes of the April 10, 2012 meeting were approved on a motion by Bruder and second by Boyer. All in favor.

Indiana State Library report (Ms. Borger):

- Overdrive Consortium membership is at 65 libraries with five more joining in August.
- Borger asked for ideas on what statistics should be collected and presented at each OverDrive Committee meeting. The committee suggested that the following stats be collected and presented at each committee meeting: number of holds, number of titles available, circulation and ebook vs. audiobook circulation.

Old Business

- The minutes of the February 14, 2012 meeting were approved on a motion by Ingmire and second by Bruder. All in favor.
- Advantage Memo: the memo has been made available on the website. New libraries have received the information.
- Follow up on libraries which have not spent contracted amounts: Ehinger will contact the four libraries which have not yet spent contracted amounts. The message to the libraries will be: that Overdrive can provide exact amounts spent and unexpended; that the library can allow a designated person to select materials for them; and the funds have already been spent, so it is in their best interest to select items. By consent, the Overdrive Committee selected Bruder to be the representative for purchasing materials for those libraries which wish help.
- WIN: On a motion by Ingmire and second by Boyer, the Committee agreed to start the WIN option effective July 2. Further, the Committee selected Ms. Bruder as the purchasing designee for the funds generated from patron purchases. Further, the Committee recommended that the purchases with funds generated by WIN shall be used toward purchasing duplicate titles for items with a high hold ratio. All in favor.
- PIN requirement: Because PINs have been a choice at the beginning of each contract and because some libraries do not require a PIN, the Committee upheld the local rule on this issue. If a library wishes to change from PIN requirement to no-PIN, the library should contact Ms. Borger.
- Website updates: Kindle links were added to the left column.

New Business

- Bruder and Borger will hold a phone conference with the five new libraries to go over policies and procedures.
- New libraries have received promotional items.
- Jennings County will report on the invoicing for the promotional items at the next meeting.
- Website / searching: Borger solicited input on how to make the Overdrive searching more user-friendly. The following suggestions were agreed upon by the Committee:
 - If the patron's location could be defaulted, it would be easier than having to scroll down each time for the library's name.
 - Advanced searching is necessary. For example, being able to search for non-fiction e-books or for young adult e-books (instead of having all formats), it would be helpful.
 - Bruder and Borger will list other suggestions and send out to the Committee.
- Committee membership & officers – Borger will check with Hougland on interest in serving as Chair. Speer volunteered to serve as Vice Chair. Ehinger volunteered to continue as secretary. Borger will also solicit additional members of the committee. The Committee recommended no more than eleven total members.

Announcements:

- The Shelby County- Morristown Branch is going live on June 26, 2012. A cataloging freeze is set for June 21-26.

Next Meeting will be held on August 14, 2012 at 10:30 am at the Indiana State Library.

The meeting was adjourned at 11:30 am.

Respectfully,
Kelly A. Ehinger