

Evergreen Indiana Overdrive Committee  
October 11, 2011

Present: Andrea Ingmire; Connie Bruder; Jake Speer; Jason Boyer; Mary Reed; Kelly Ehinger; Mary Glaser; Montie Manning; Shauna Borger; Mary Hougland, on the phone; guest: Shawn Heaton.

The meeting was called to order by Chair Mary Hougland at 10:10. Promotional supplies and circulation rules were added to the agenda.

The minutes of the June 14, 2011 meeting were approved on a motion by Mr. Manning and second by Ms. Bruder.

Promotion of Overdrive:

- The schedule of enrollment was added to the Indiana State Library website.
- Ms. Borger will find out whether we have a limit on the number of libraries in the consortium.
- Eight more libraries will go live in November.
- Overdrive contact information will be added to the website.

Old Business:

- LSTA grant: stats were presented. The holds ratio has decreased since the addition of titles through the grant. Total circulation in July was 3934, August 4270 and in September 5220.

New Business:

- PLAC use – since we have no way of knowing the circulation of items by patron profile, the committee requested that Ms. Borger investigate whether circulation can be tracked in that manner. Whether to limit PLAC cardholders from using Overdrive was tabled until then.
- Policy for loaning e-readers – Ms. Borger will collect policies and post them on the website.
- Collection development – it was noted that some libraries have paid their contract amount, but have not yet selected any items. Ms. Bruder will contact those libraries and offer training on selection.
- Promotion supplies – Ms. Bruder distributed a price sheet for promotional supplies. Ms. Hoagland offered to coordinate bulk ordering and invoicing.
- Circulation Rules – After discussion on whether to increase the borrowing limit, on a motion by Ms. Ehinger and second by Mr. Speer, the Committee voted to keep the borrowing limit to three. All in favor.  
After discussion about whether to increase the default loan period from 7 days to 14 days, no vote was taken on the matter.

The next meeting will be held on December 13, 2011 at 10:30 am at the state library.

The meeting was adjourned at 11:10 am.

Respectfully,  
Kelly A. Ehinger